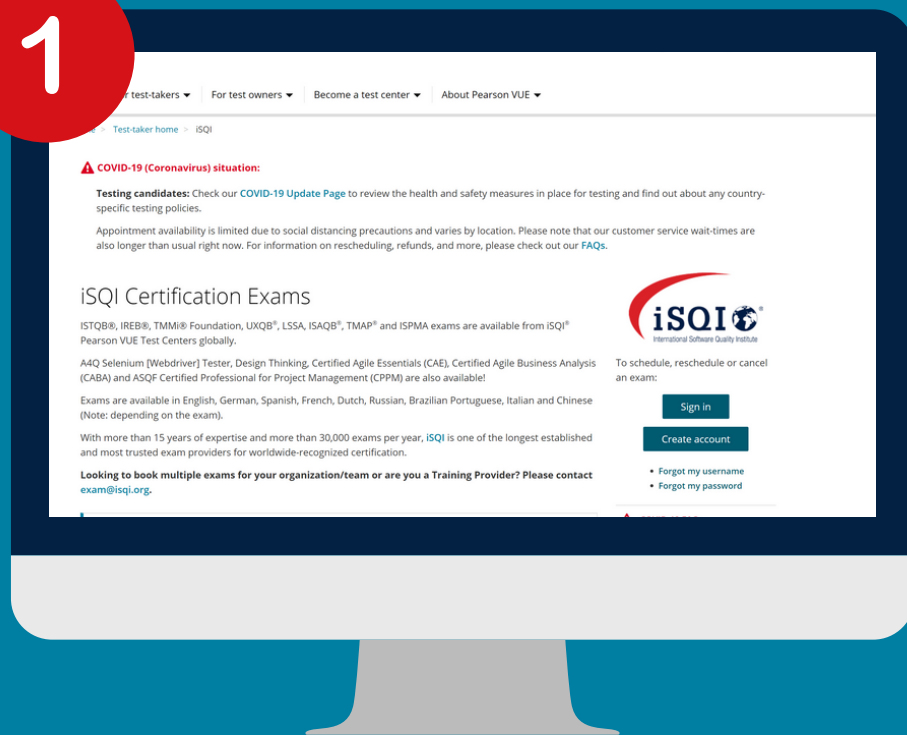


How to schedule your exam with Pearson Vue

<https://home.pearsonvue.com/isqi>

1



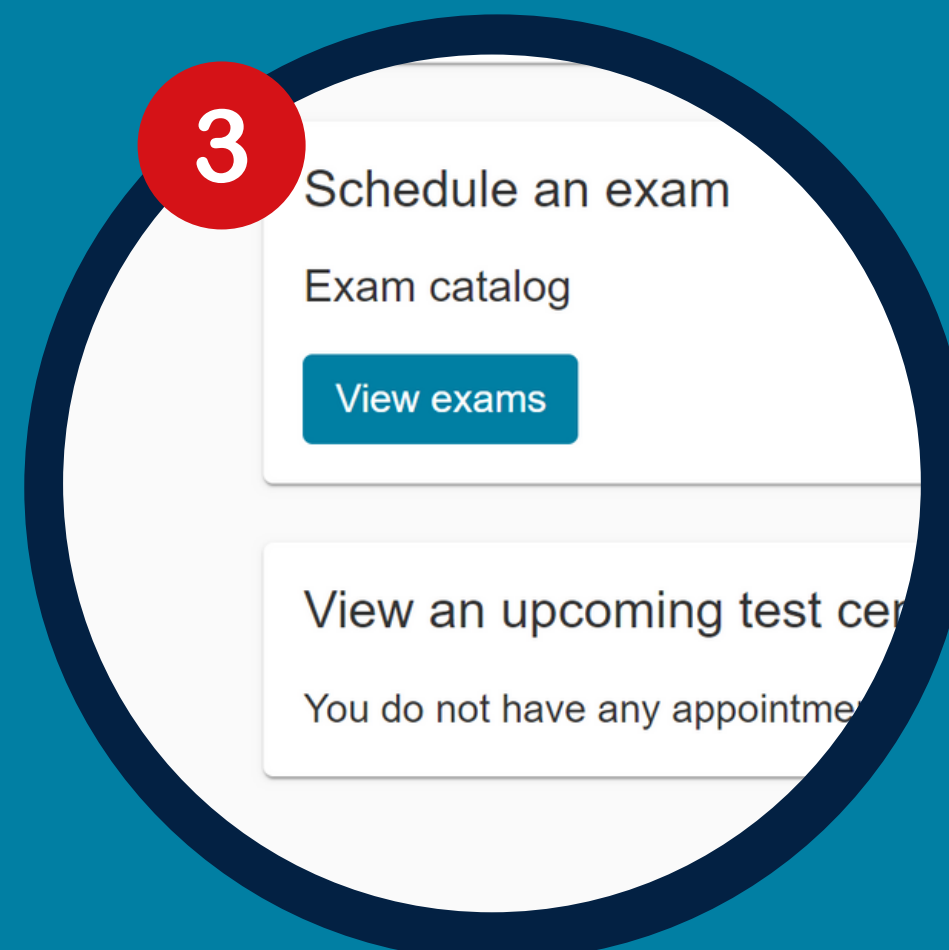
Visit our
Pearson VUE
Landing page

2



Create an account

3



Find your exam

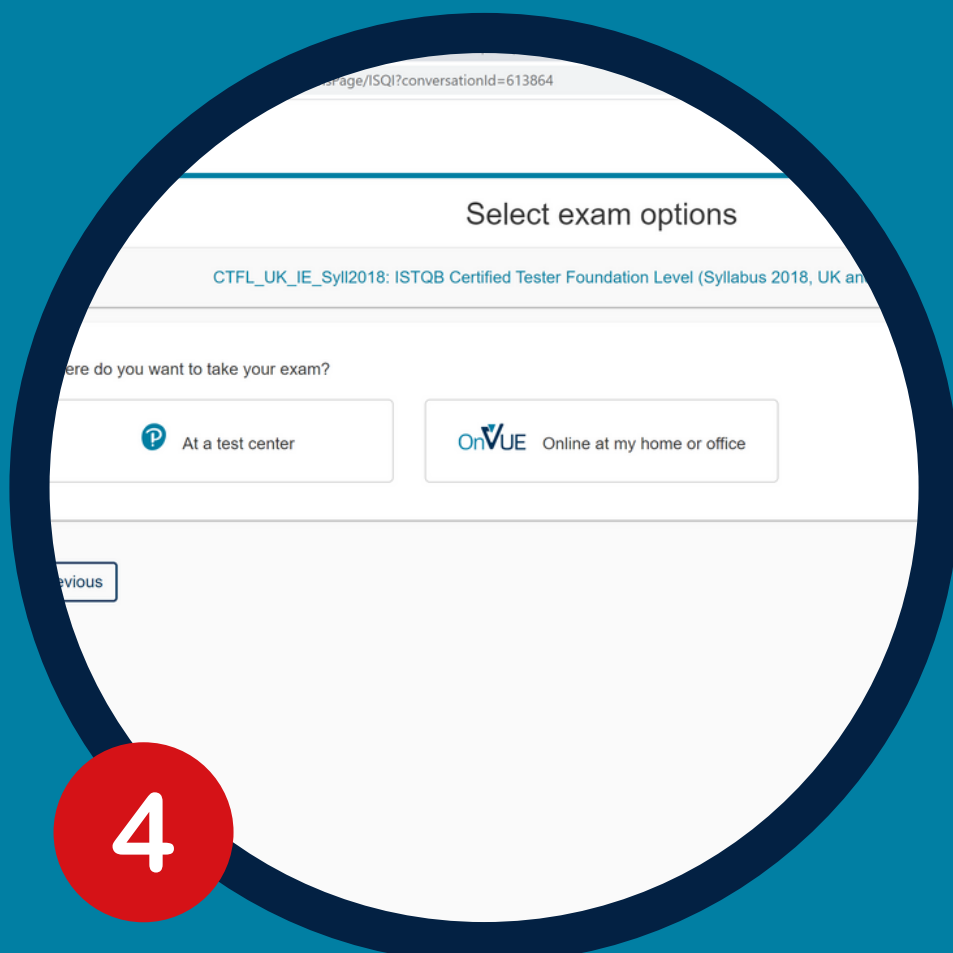


Choose the exam with the correct regional exam code for your country

Germany (D)
Austria (A)
Switzerland (CH)
United Kingdom (UK) Ireland (IE)
Bulgaria, Romania & Serbia (SEE)
India (IND)

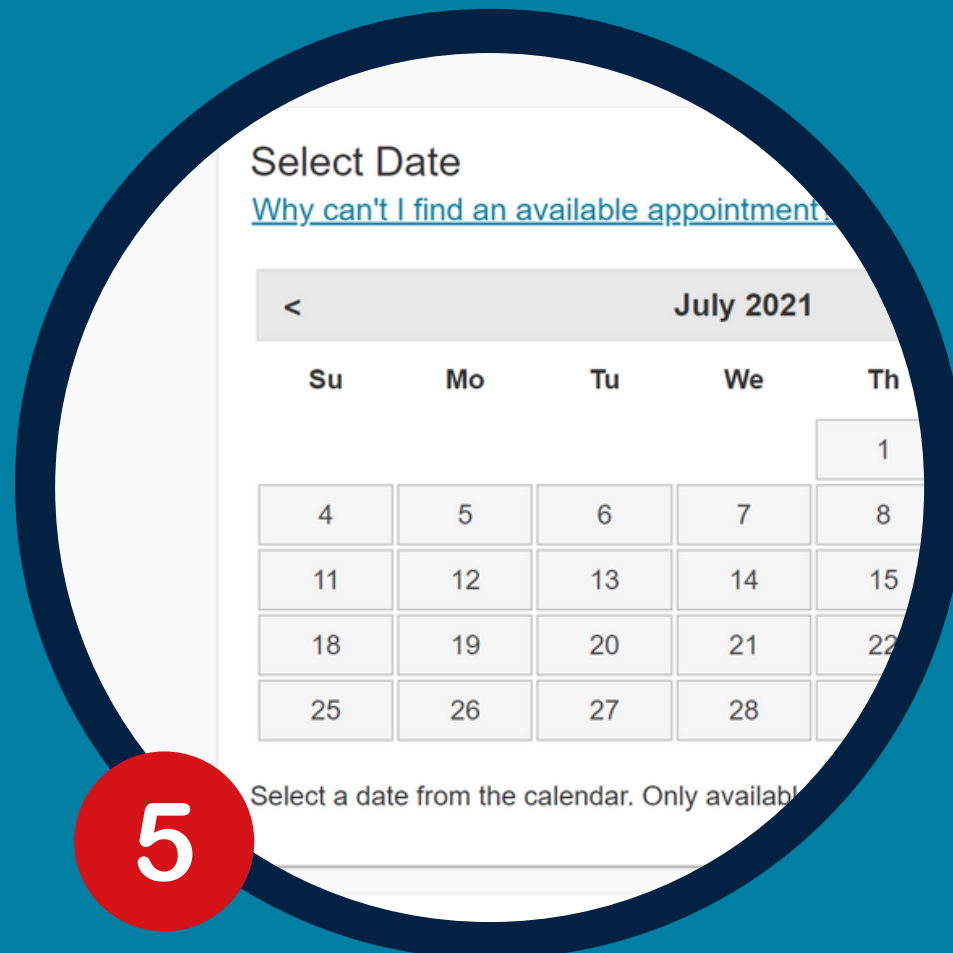
CTFL_Syll2018	CTFL_Syll2018: ISTQB Certified Tester Foundation Level (Syllabus 2018, worldwide except D, A, CH, FL, BGR, ROU, SRB, MNE and UK) WORLDWIDE
CTFL_Syll2018_A	ISTQB Certified Tester - Foundation Level
CTFL_Syll2018_CH	ISTQB® Certified Tester Foundation Level
CTFL_Syll2018_D	ISTQB Certified Tester - Foundation Level
CTFL_Syll2018_SEE	ISTQB Certified Tester Foundation Level (Syllabus 2018 - BGR, ROU, SRB and MNE only)
CTFL_Syll2018_World	ISTQB® Certified Tester, Foundation Level (Syllabus 2018)
CTFL_UK_IE_Syll2018	ISTQB Certified Tester Foundation Level (Syllabus 2018, UK and Ireland only)

4



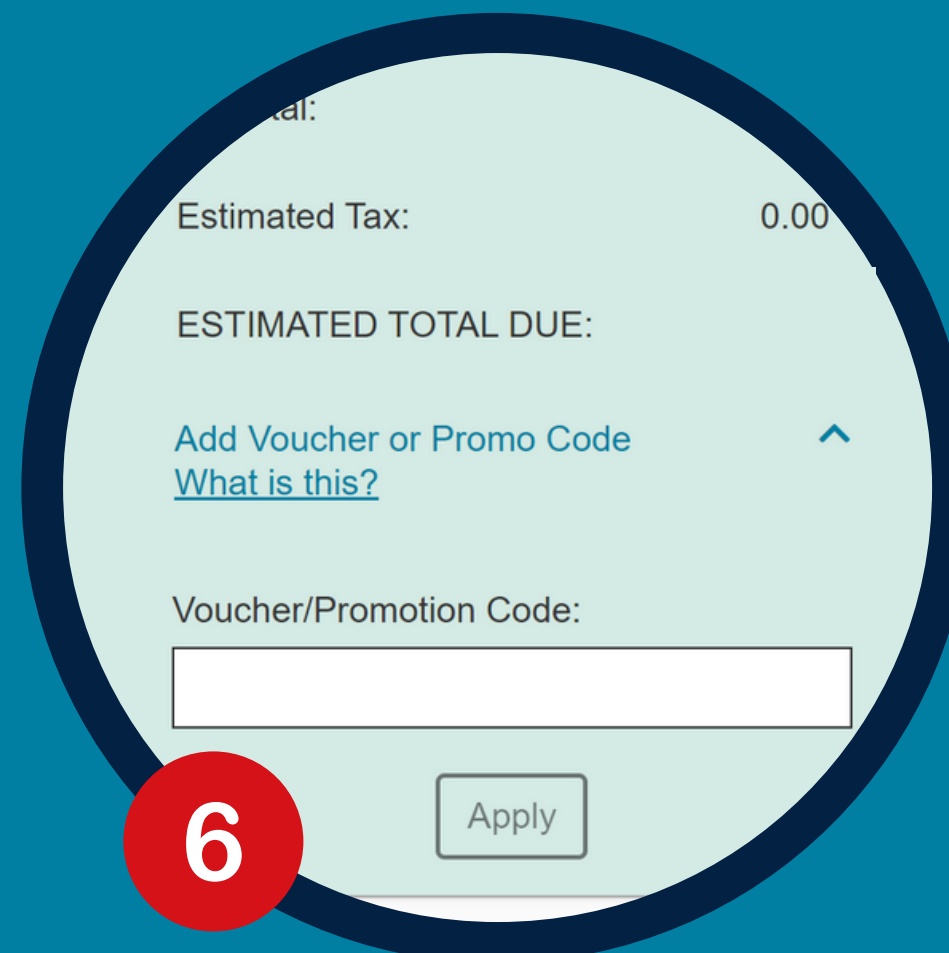
Choose between
Test Center or an
online exam (OnVue)

5



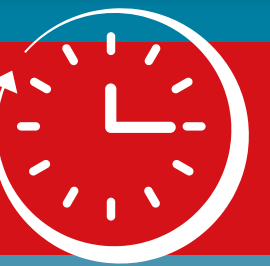
Select your
Test Center
(if applicable),
Exam Date & Time

6



Proceed to check out &
apply your
voucher code
(in the blue box)

TIME EXTENSION



DO NOT SCHEDULE AN APPOINTMENT YET!

1. Create your Pearson VUE account
2. Send the iSQI Extra Time Request Form to timeextension@isqi.org
3. Wait for approval from iSQI
4. After 2 working days, call Pearson VUE for extra time allocation
5. You can then proceed with booking your exam appointment



OnVue is currently only
available for selected exams



Requirements for your exam

Test Center



Sign-in

Arrive at the Test Center 15 minutes before your scheduled appointment time to complete the necessary sign-in procedures. **Bring your booking confirmation email with you.**



Photo ID

You will be required to present one form of valid ID containing your photograph and signature, when arriving at the test center (i.e. photocard driving licence, national ID card or passport).



OnVue



Desktop or laptop with a webcam and a microphone (only one monitor is allowed)

We strongly recommend using a personal device, **without** a corporate firewall (including VPN).

Supported Browsers:

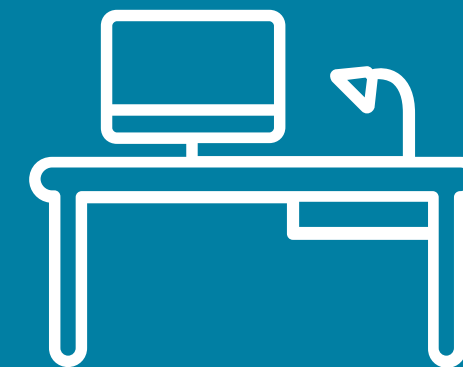
- The newest versions of Microsoft Edge, Safari, Chrome, and Firefox.

Supported Operating Systems:

- Windows 10, 64-bit (excluding Windows 10 in S Mode)
- Mac OS High Sierra 10.15 and above (excluding beta versions)

Note: macOS, starting with Mojave, now requires permission from the user to allow any hardware access to an application, which includes OnVUE (proctorapp).

Note: Windows Operating Systems must pass Genuine Windows Validation. • Windows 8/8.1, Windows 7, Windows Vista, and Windows XP are not supported for exam delivery • Linux/Unix and Chrome based Operating Systems are not supported



A well-lit, quiet space

You must have a well-lit, quiet, distraction-free environment. Your desk should be clear except for allowed items, such as a calculator. You can have your mobile phone on your desk for check-in.



Mobile phone

You will need to use your mobile phone to complete the check-in process.

Supported Operating Systems:

- Android (7+, Chrome) or IOS (12+, Safari)



Photo ID

You will need to present a valid government-issued photo ID in original form (not a photocopy)



Stable internet connection

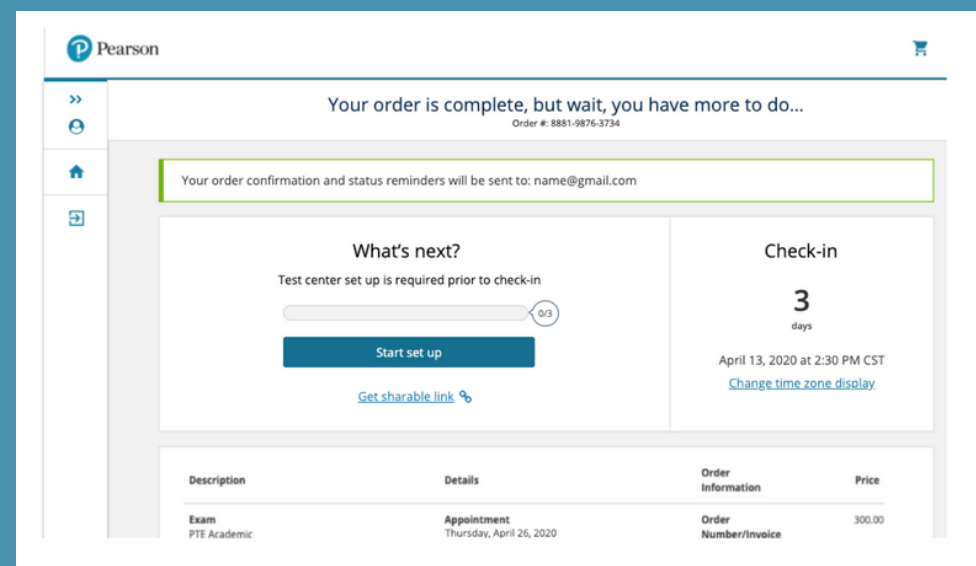
For optimal performance, a reliable and stable connection speed of 3 Mbps down/up is required.. **We strongly recommend a wired, ethernet connection.**

OnVue: system check before your exam

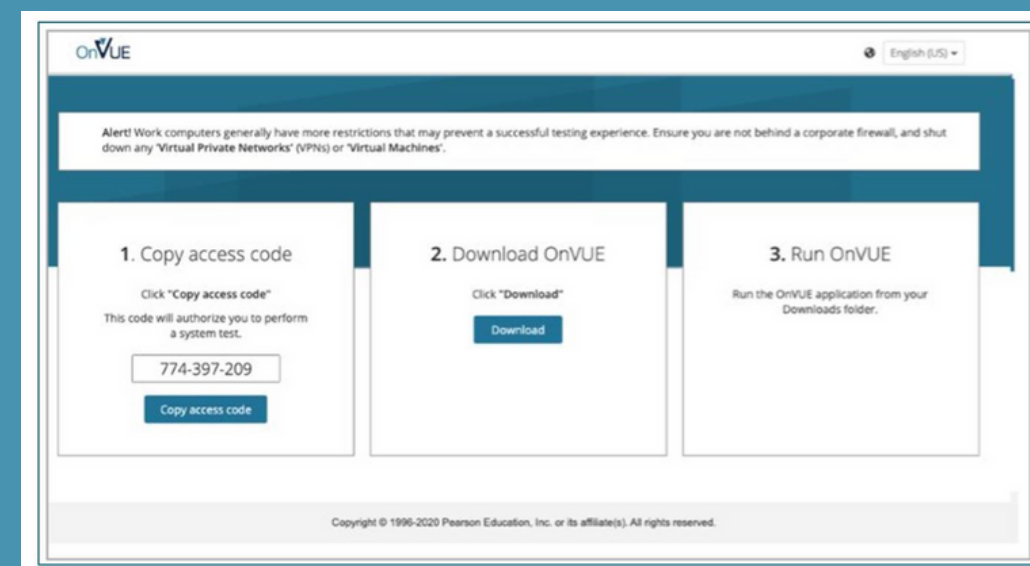
You must complete a System Check before your exam from the same computer and in the same location you'll be in on your exam day. This will ensure that you meet the minimum requirements to take an OnVue exam.



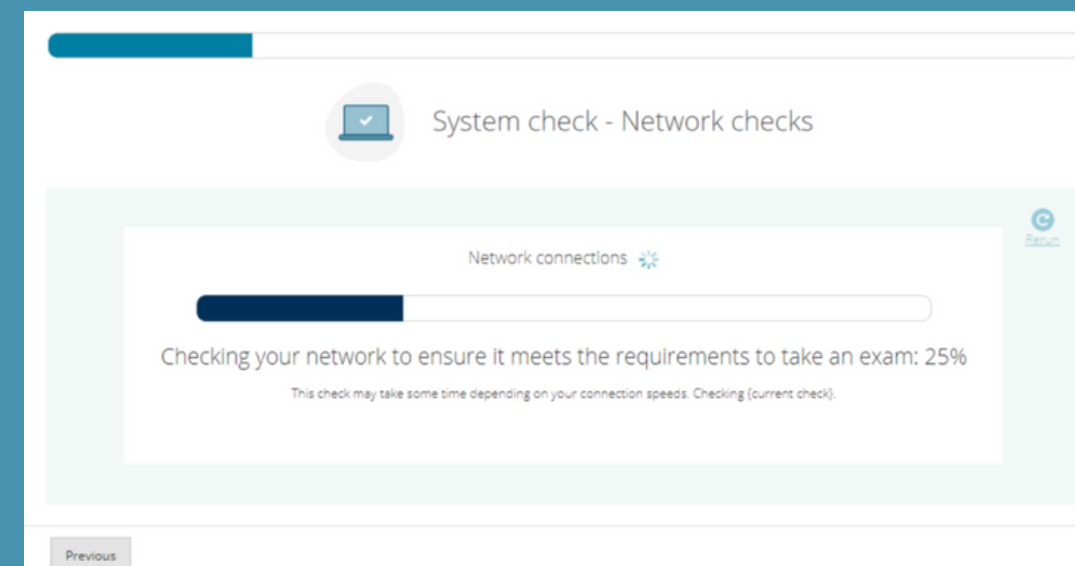
Corporate firewalls (including VPNs) or proxies often cause issues. We recommend testing on a personal computer. Work computers generally have more restrictions that may prevent you from taking the exam. Please take your exam in a setting without a corporate firewall



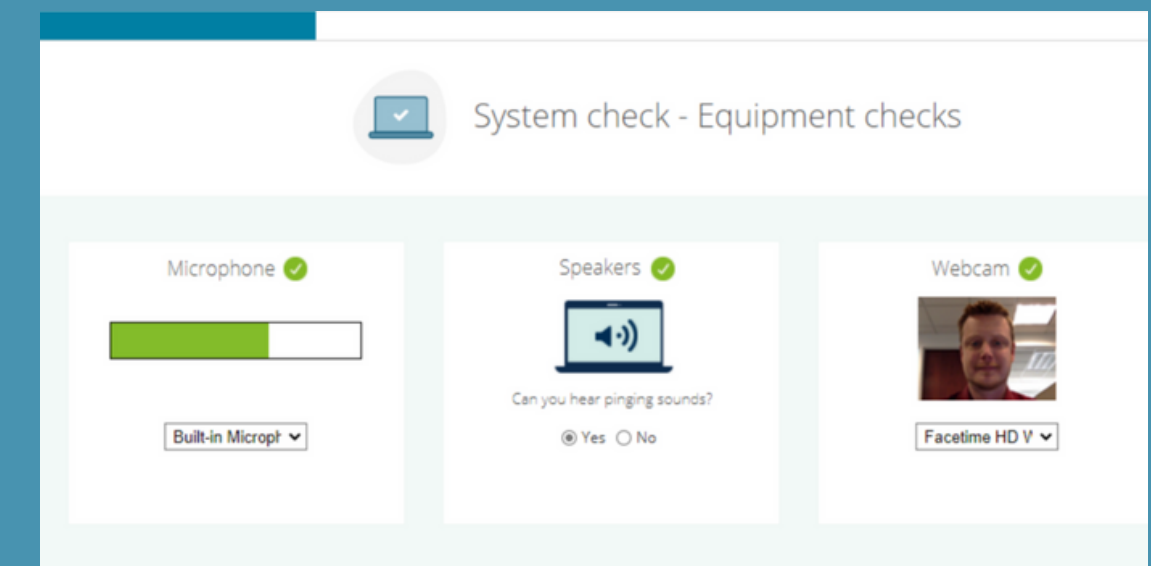
Start the system check from your Pearson Vue dashboard



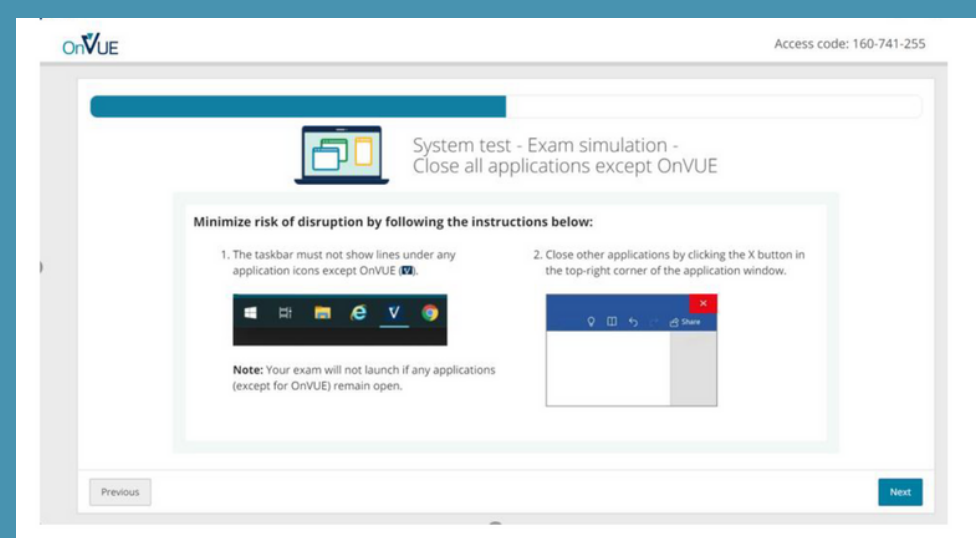
Copy the exam access code, download and run OnVue



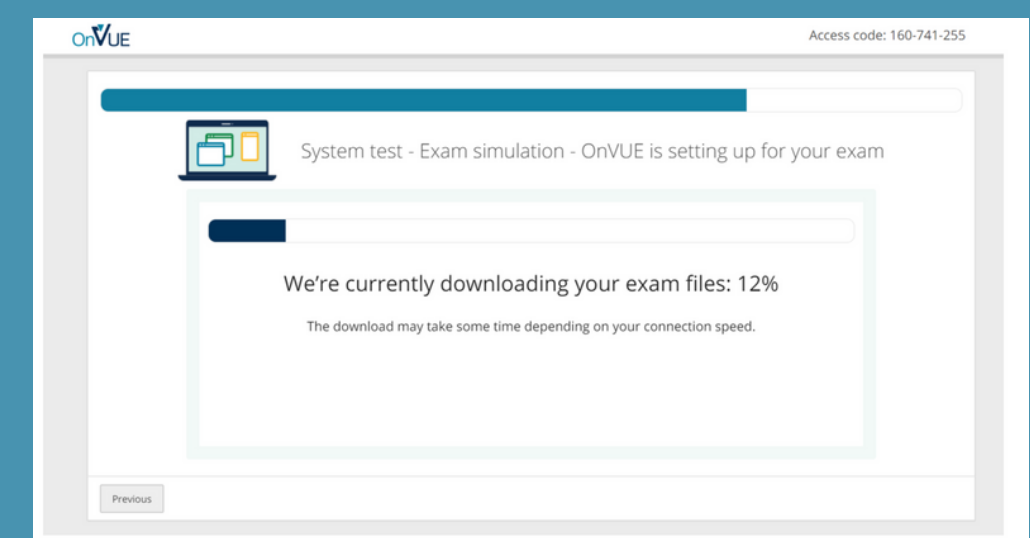
The system will check that your internet connection meets the requirements



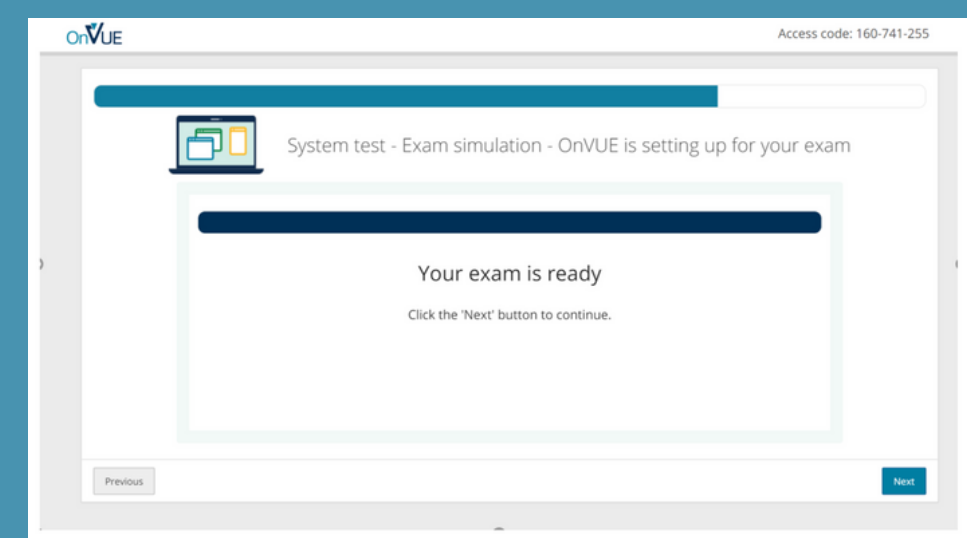
Test your microphone, speakers and webcam



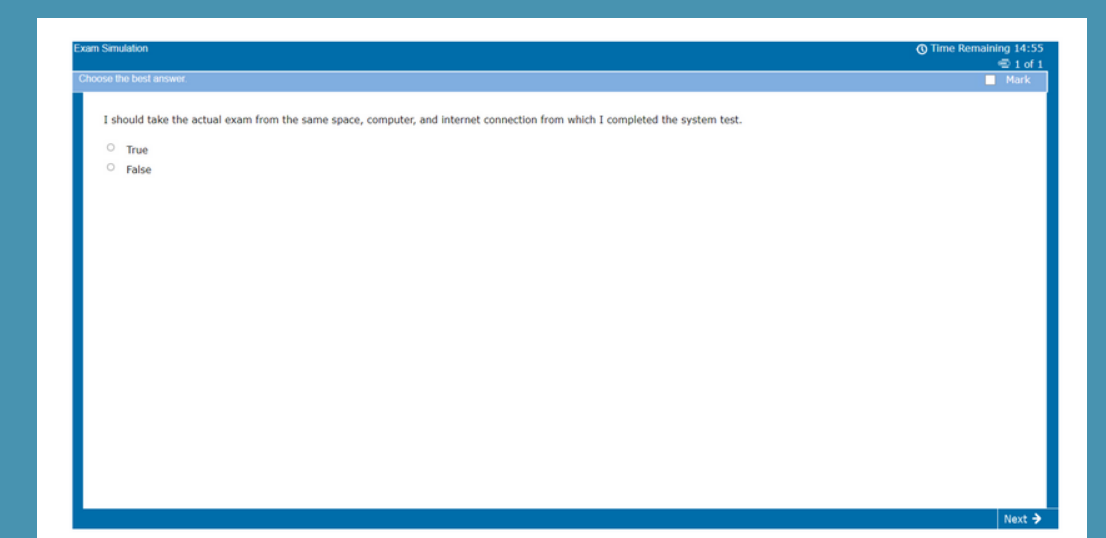
Close down any open applications on your device



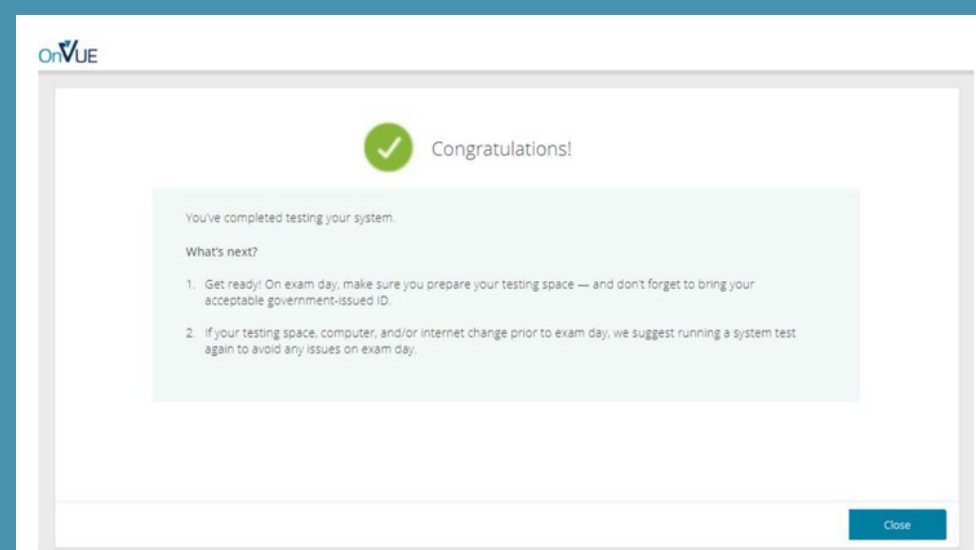
The system will download a simulation exam



The exam is ready



Answer the test question



The system check is now complete!



All equipment and connection checks are performed again on your exam day to verify that everything still works.



***Troubleshooting can be found [here](#)**

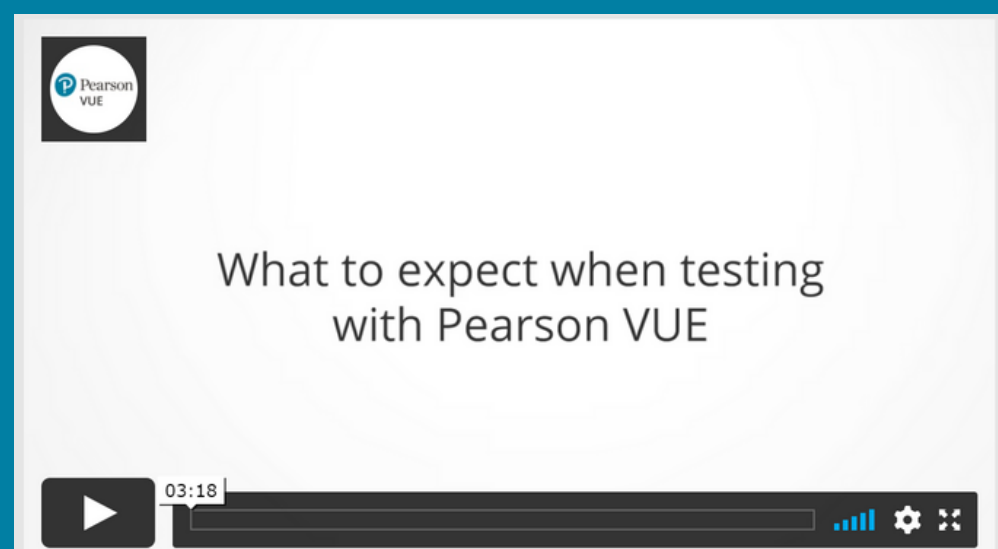


Test Center: on the day of your exam

- 1). Arrive at the Test Center 15 minutes before your scheduled appointment time to complete the necessary sign-in procedures.
Bring your booking confirmation email with you and a valid form of photo ID with a signature
- 2). You will be asked to sign your name on a digital signature pad - this will be compared to the signature on your ID
You may also be asked to scan your palm
- 3). Your photo will then be taken
- 4). You will be allocated a locker to store your belongings.
You must remove wearable devices eg. your watch
- 5). Before you enter the exam room, the invigilator will check that you do not have any devices or notes on your person
- 6). You will be given a whiteboard to take notes during your exam and you will be guided to your PC to take your exam
- 7). Once you have finished your exam, you can raise your hand and the invigilator will escort you out of the exam room and you can collect your personal belongings from the locker
- 8). You will be given a score report before you leave
You will receive a final result email from iSQI within 24 hours

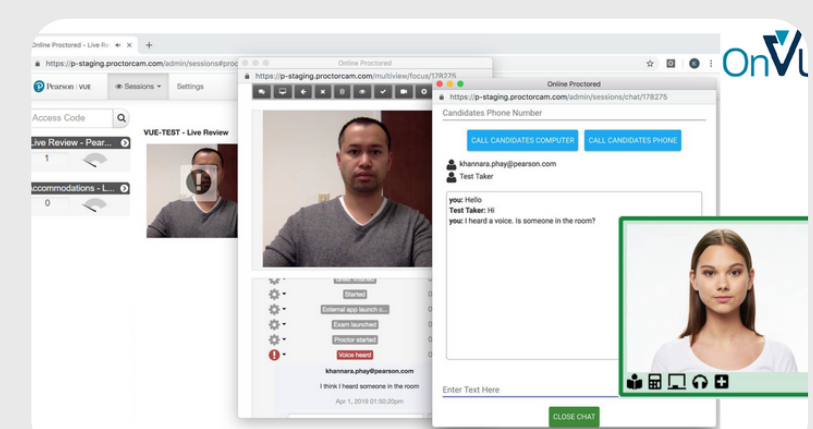
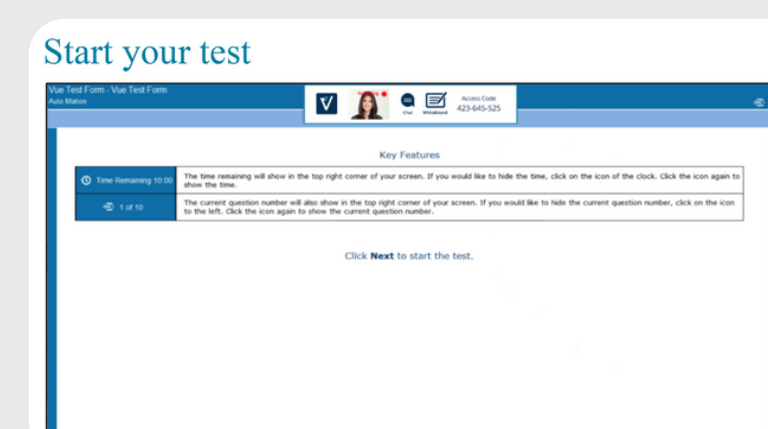
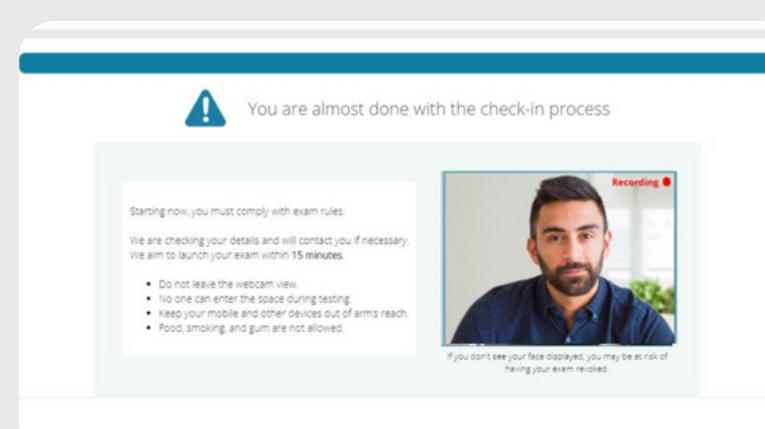
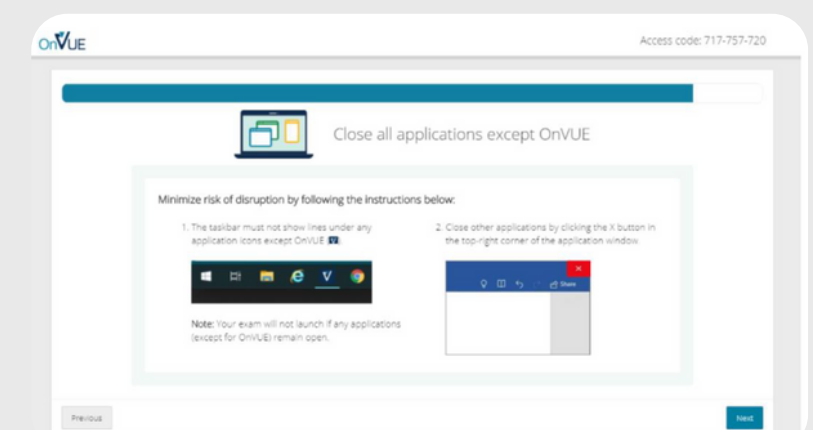
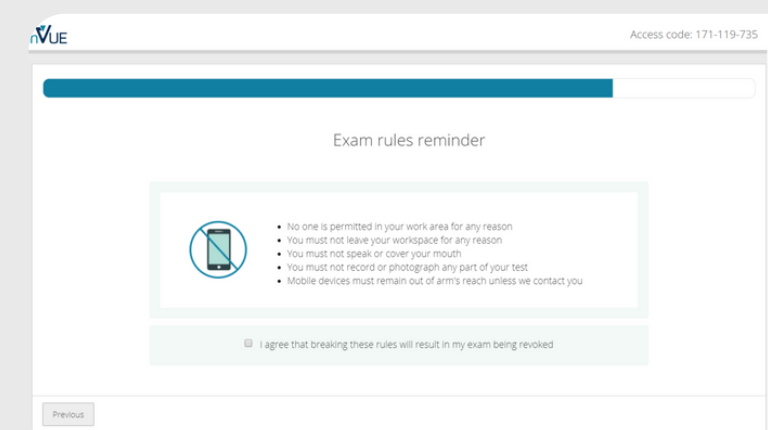
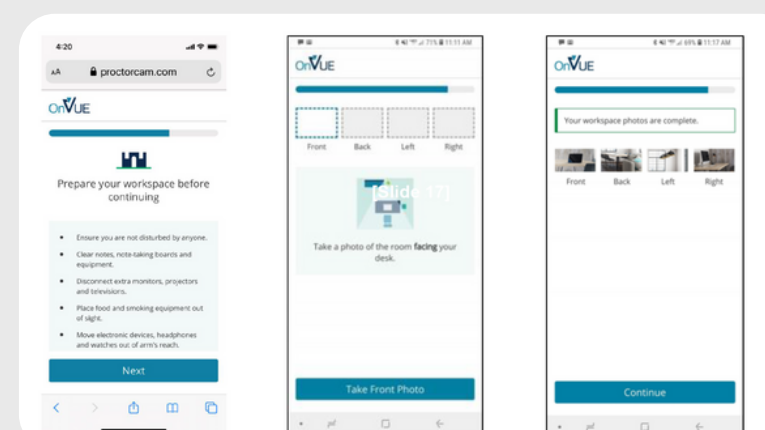
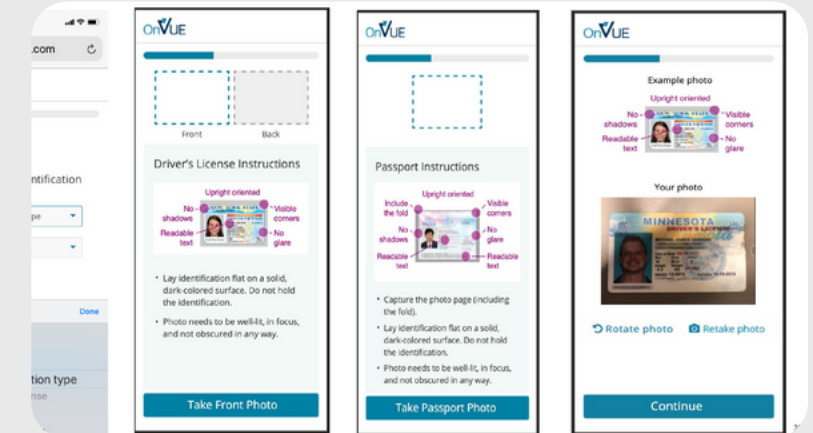
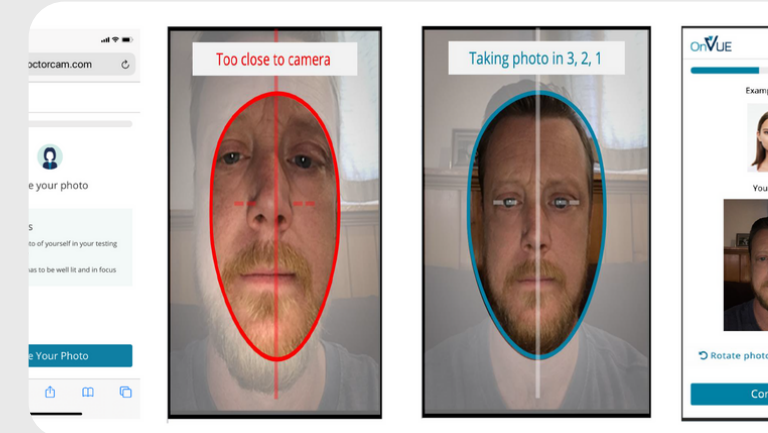
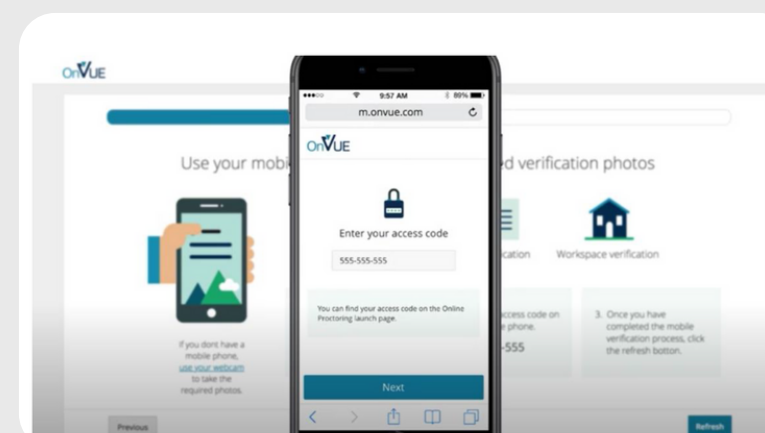
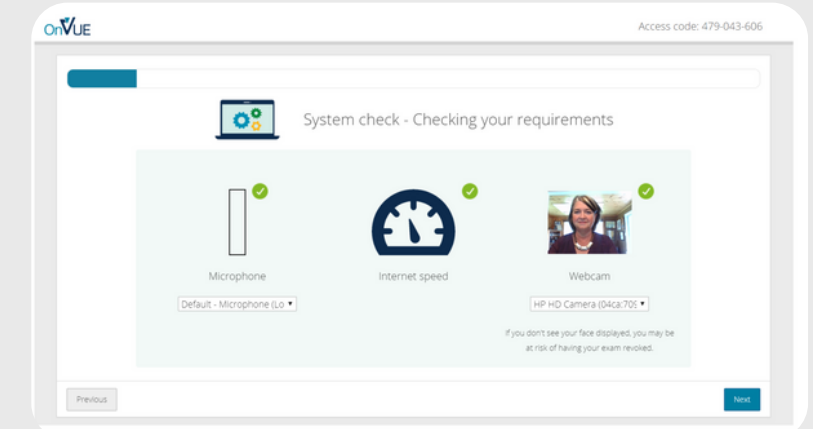
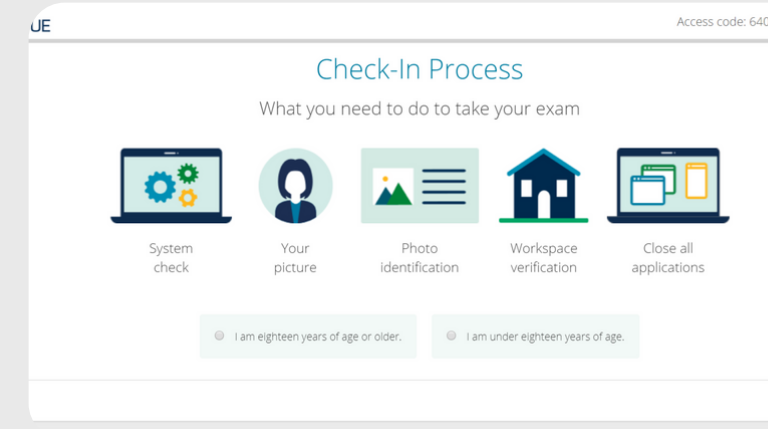
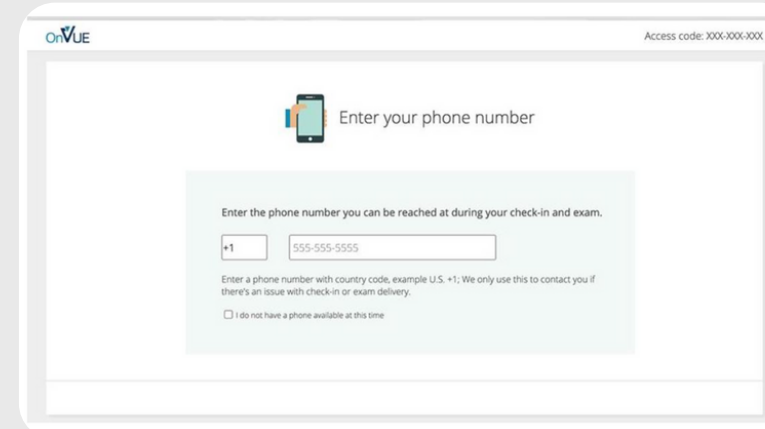
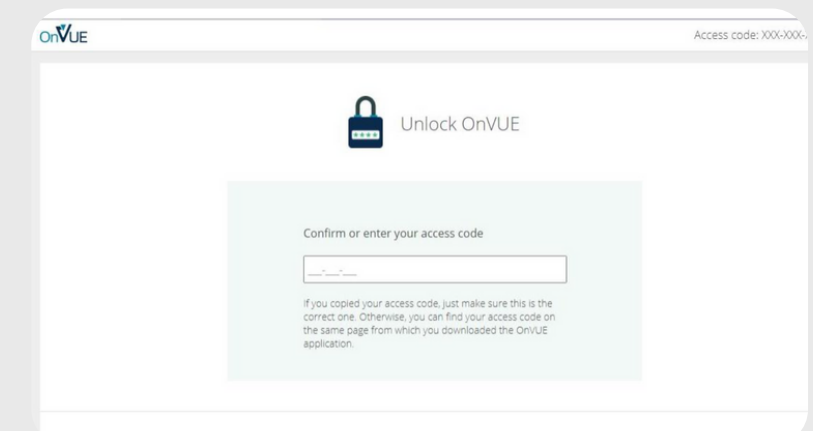
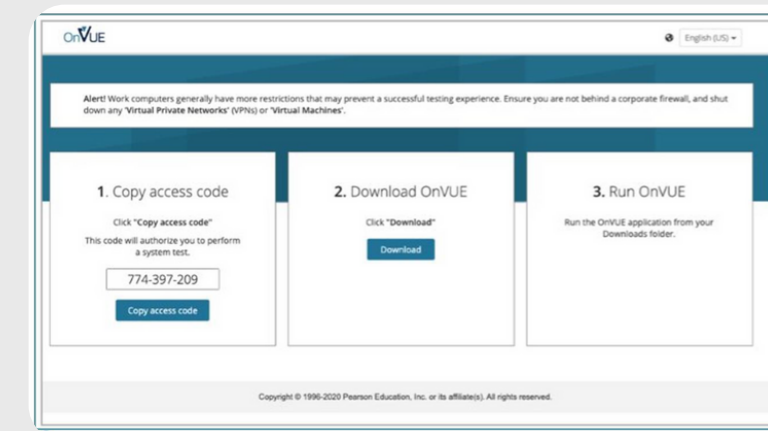
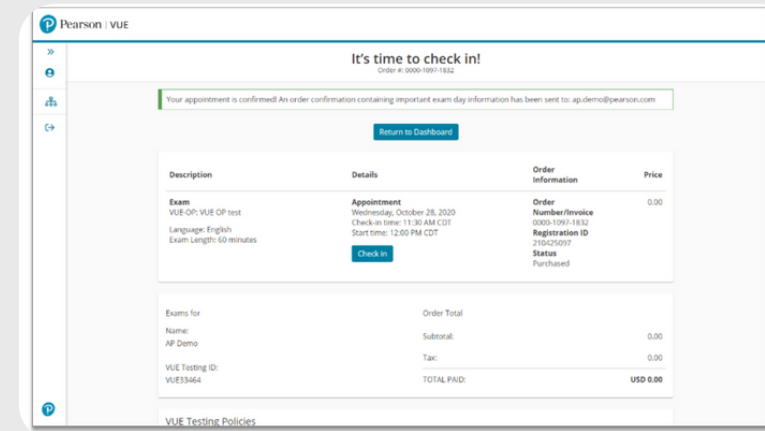
Watch a quick video on what to expect on your exam day!

Check out the Pearson VUE FAQ page!



OnVue: on the day of your exam

- 1). Login to your Pearson VUE account and check in to your exam **30 minutes before** it is due to start
- 2). Copy your access code on screen and run OnVue
- 3). Enter your access code to begin check-in
- 4). Enter your phone number for the verification process
- 5). Confirm age of consent (to use artificial intelligence)
- 6). Complete the system check by following the prompts on screen
- 7). Click on the link sent to you via text message and enter your access code in your cellphone
- 8). Take a photo of your face
- 9). Select your type of ID and take a photo of your document
- 10). Take 4 photo's of your workspace (front, back, left, right)
- 11). Agree to the exam rules
- 12). Close down any other running applications
- 13). You will now see your face displayed on screen while the proctor checks your details
- 14). You will then be guided to start your test
You can message the Proctor if you have any questions using the chat function at the top of the screen



Watch a quick video on what to expect on your exam day!
Check out the Pearson VUE FAQ page!

